



**UNIVERSITY OF IOWA  
HOSPITALS & CLINICS**

University of Iowa Health Care

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**Music Therapy Internship Application:**

*All application materials are due by January 1st, 2024 for considering of  
internship beginning the 2nd week of July, 2024*

Applicant Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Name of College or University: \_\_\_\_\_

Name of Academic Advisor: \_\_\_\_\_

Advisor's Address: \_\_\_\_\_

Advisor's Email: \_\_\_\_\_

Advisor's Phone: \_\_\_\_\_

Primary Instrument: \_\_\_\_\_

Date of MT coursework completion: \_\_\_\_\_

Format of audition recording: \_\_\_ DVD \_\_\_ YouTube video

YouTube link: \_\_\_\_\_

***Note: Please ensure the link is correct, then copy/paste the correct YouTube link or  
write very clearly in the space provided. Incorrect formatting may result in an  
incomplete application.***

Names of persons sending recommendations on your behalf (see #6 below):

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**To Apply:** Please complete items 1-8 below and submit by January 1st.

**Internship start date is Monday after 4th of July**

1. Please submit a resume with the following information:

- Education including location of college/university, dates attended, educational program, GPA, Degree(s) earned
- Dates of clinical placements with specific information including contact hours, responsibilities, treatment goals, and patient population
- Volunteer & paid work experiences; include job duties, length of employment/service, and ages of individuals served

2. Recall a practicum experience. In 300 words or less describe the therapeutic process including goals & objectives, intervention(s) and response of the client(s) as it relates to their strengths and needs. Give specific examples.

3. Submit an original essay of no more than 600 words explaining your reasons for selecting music therapy as a career and your expectations of this internship. Please include the following:

- Describe your strengths and how they contribute to your clinical work.
- Describe one clinical area in which you've received criticism and steps you have taken to improve your skills.
- Describe your personal style of interacting with adults and children and how this fits within your philosophy of music therapy. Give examples from practicum or volunteer experiences.
- Summarize your reasons for applying to the University of Iowa Hospitals and Clinics including what you expect of the supervisors and of the facility. Articulate the primary areas of growth you seek in your internship experience.

4. Transcript or copy of official grade report

5. Letter of Eligibility from your Music Therapy Academic Director

6. Three letters of reference, with two (2) being from clinical music therapy supervisors and one (1) from a music professor familiar with your musical skills. Letters of recommendation should be emailed to: [Katelyn-kooi@uiowa.edu](mailto:Katelyn-kooi@uiowa.edu)

directly from the person completing the recommendation by January 1st. *Please inform your references that the subject line of the email must include the last name of the intern applicant.*

7. Recording demonstrating your functional keyboard, guitar, and vocal skills. Please demonstrate the ability to accompany yourself with both adult and children's songs in a variety of keys. You may submit a short clip of a performance on a major instrument. The recording may be submitted in a DVD format or as a video posted to YouTube. We recommend you make this an unlisted YouTube video, which allows you to keep it private while sharing the link with us.

**The recording must NOT include actual clients. Please ensure the link is correct before sending it with your application. Incorrect formatting may result in an incomplete application.**

8. Submit completed application, essays, letter of eligibility, grade report, and resume by January 1st via email to the following address:

[Katelyn-kooi@uiowa.edu](mailto:Katelyn-kooi@uiowa.edu)

If you create a DVD recording or wish to mail printed copies of your application materials, please send to:

Katey Kooi, MT-BC, Internship Director  
UIHC 200 Hawkins Dr.  
Rehabilitation Therapies 0733 JPP  
Iowa City, IA 52242

If you have any questions regarding this application please contact: [Katelyn-kooi@uiowa.edu](mailto:Katelyn-kooi@uiowa.edu) University of Iowa Hospitals & Clinics Internship Director

For more information about our internship, please refer to our Fact Sheet.

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**After acceptance to the internship, the following administrative items will be required:**

- A cooperating agency agreement (legal affiliation) between the University of Iowa Hospitals and Clinics (UIHC) and the intern's academic program must be in place prior to the internship start date. This will be initiated to UIHC.
- Complete the UIHC Department of Rehabilitation Therapies Personal Data Form. This will be initiated by UIHC.
- Provide a copy of a completed TB test results. (We will accept a passed 2-Step TB Test, however the 2<sup>nd</sup> step must have been done within the last year. IF you have had the QuantiFERON-TB test done, we need to have an updated one which has been completed within the last 3 months). The intern must provide this prior to August 1.
- Provide a copy of personal health insurance cards. The intern must provide this prior to August 1.

- Provide a copy of current CPR certification (this must be hands-on training, no online courses accepted). The intern must provide this prior to June 1st.
- Provide a copy of a cleared Criminal Background Check. The intern must provide this prior to June 1st. Please note: Some academic institutions require this prior to pre-clinical experiences. A copy of this background check will suffice. If it was not required for pre-clinical experiences, plan for the extended time required to have a background check completed.
- Proof of Covid-19 vaccination (or proof of decline due to medical or religious reasons). The intern must provide this upon start of internship.
- Interns must also be covered by the student's professional legal liability insurance specific to students enrolled in Health Occupations education programs. The cost of this insurance may be covered by the student's academic program.
- Interns need to wear black nursing pants, eggplant scrub top and tennis shoes.