

Project Art Temporary Exhibitions Guide

Information on exhibition applications,
guidelines and gallery spaces

Updated January 2026

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About the Temporary Exhibition Program

- Project Art curates and installs 16 temporary exhibitions annually, primarily focusing on local and regional artists.
- Exhibitions rotate regularly and are typically installed for three months.
- Past exhibits have featured a wide variety of media, techniques, and styles of both two-dimensional and three-dimensional artwork, including metalworking, jewelry, painting, ceramics, textiles, prints, and photography.
- Temporary exhibition galleries are located within the hospital in the John Colloton Pavilion, Levels 6 and 8, and in the Fountain Lobby, level 1 in General Hospital.
- Temporary Exhibitions are typically scheduled at least 6 months in advance, depending on availability of requested gallery space.

Eligibility

- The temporary exhibitions program is open to all artists 18 years or older.
- Priority is given to Iowa and regional artists, but all artist proposals will be considered.
- All Temporary Exhibition applications must be complete; incomplete applications will not be considered.
- All artwork must be appropriate for the hospital environment – Project Art reserves the right to make curatorial decisions.
- Artwork that is not ready to exhibit according to Project Art's safety standards will not be exhibited.

Access to the Hospital and Exhibition

All visitors to the hospital must be entered into our visitor system at least 48 hours prior to the desired visit. During the exhibition period, if you would like to come see the exhibit, or direct friends or family to come see the exhibition, Project Art must be contacted a minimum of two business days in advance.

To facilitate a visit to the exhibition, Project Art will need the first and last names of each person visiting and the time frame.

UI Health Care has the right to cancel any visitation due to health and safety risks of the patients. In the case that your visit will need to be rescheduled, Project Art will contact you as soon as possible to reschedule.

RECEPTION: Due to the restraints of the space, we are not able to host formal receptions for our temporary exhibitions.

Installation Guidelines

Project Art is not currently able to accommodate installation work. Due to safety standards all work must be framed, or fit in a 3D display case.

Framing

It is recommended to have all two-dimensional works framed in Nielsen-type metal sectional framing. All other framing must be first approved by Project Art. Please note that any non-Nielsen-type framing will require Project Art to drill holes in the back of wooden frames to attach security hardware. Project Art has some metal frames available for use for the duration of the exhibition. (see page 15 for details)

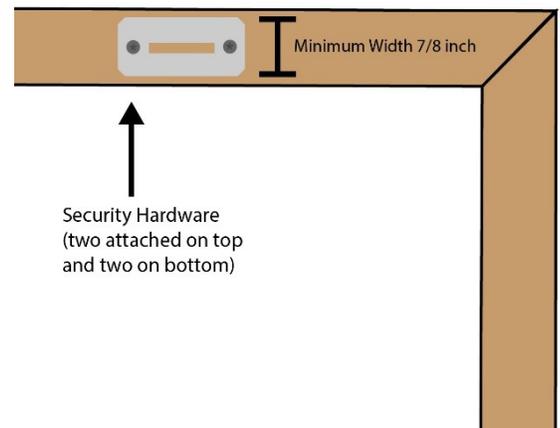
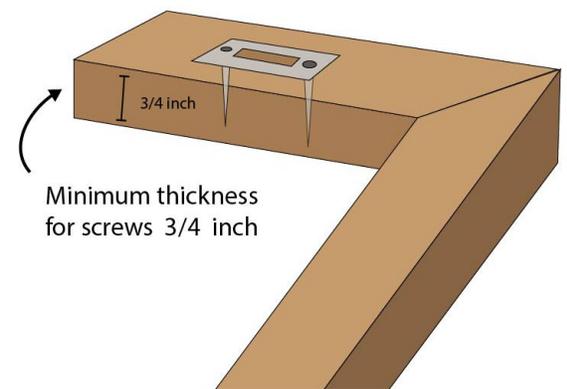
Works that cannot accommodate Project Art hardware will not be exhibited.

- Please remove any hanging hardware, such as d-rings, screw-eyes and wire prior to delivery.
- To accommodate our security hardware when using a wooden frame, the minimum thickness of the material from top to bottom is 7/8 of an inch.
- Minimum wood thickness for screws is 3/4 of an inch
- Project Art will attach all hardware after delivery and remove hardware before returning your work.
- Glazing, if present, must be made of acrylic, such as Plexiglas. To protect the public and the artwork, **the use of glass is not permitted.**

3D Artwork

Project Art has two main gallery spaces for 3-D Artworks and a variety of enclosed pedestals. If submitting 3D works, all work must be ready to install and able to support its own weight. We do not currently have the capacity for works that hang from the ceiling, or large 3D works. (see page 14 for pedestal details)

- All sculptural works are installed on an enclosed pedestal or inside a wall case.
- If you have specific installation requirements you may provide additional armatures or supports for you work if they fit inside the case and do not require directly altering the pedestal



Delivery of Artwork

It is the artist's responsibility to ensure the timely delivery of their work. Artwork should not arrive sooner than the agreed upon delivery date. A specific delivery date will be set once an exhibition application is accepted. All artwork should be delivered to:

University of Iowa Health Care, 200 Hawkins Drive, Iowa City, IA 52242-1009

- Local artists will be asked to arrange a drop off to the hospital
 - Artists are responsible for arranging the physical transport of artwork. Project Art will not be responsible for the transport or handling of any artwork outside of the hospital.
- Artists from farther away can arrange shipping of the work.
 - If shipping the work – all artists must provide a pre-paid return label with their artwork
 - Preferred carriers for shipping are FedEx or UPS.

Return of Artwork

At the conclusion of your exhibition, Project Art will arrange either a pickup of your work or pack and return your work using the provided pre-paid shipping label.

- Local Artists must plan to pick up artwork within five (5) days of the closing of the exhibition and/or on the date set with Project Art Staff.
- If your work is being shipped, Project Art will send an email confirming the return.

Packing

All artists must ensure that artwork is properly wrapped/packaged to facilitate handling, storage and transport within the hospital.

2D framed pieces and paintings must be fully and individually wrapped in either clear plastic or brown craft paper and secured with masking tape or packing tape at minimum.

Unframed 2D pieces must be fully and wrapped in and secured with a firm board when on paper at minimum. Project Art recommends the use of *glassine* as a primary layer when wrapping paintings.

3D work must be fully, individually wrapped in bubble-wrap or a suitable sheet foam substitute and placed in a box which either has a lid or may be folded shut and sealed. Project Art will take unusual circumstances into consideration regarding works which do not fit into the categories above, including, but not limited to artist's books or textiles.

Unclaimed Artwork

The artist is responsible for collecting all work exhibited on the University of Iowa Health Care premises by the agreed upon return date on the exhibition contract. After this time Project Art is not accountable for any damage, loss, or destruction of the work. Project Art reserves the right at its own discretion to dispose of any work on the premises uncollected after the agreed return date.

Gallery Spaces

Project Art has five exhibition spaces in various locations at the hospital. 2D works are primarily shown in our corridor Galleries I, II and III in the Patient and Visitor Activities Center (PVAC), 8th Floor, John Colloton Pavilion. Three-dimensional works are displayed in the Fountain Lobby, 1st Floor Roy Carver Pavilion. Or in the display cases on Level 6 in the John Colloton Pavilion.

Corridor Galleries, in the Patient and Visitor Activities Center

All corridor galleries are in central hallways located next to UI Health Care's Patient's Library and Rooftop Café. These spaces are primarily used for framed 2D works.



Gallery I

- Gallery I is one wall that measures 8 ft tall x 36 ft wide
- Can also incorporate 2-3 small pedestals for a mixed exhibition of framed 2D and 3D works.
- See Gallery I elevation layout for exact details – page 7



Gallery II

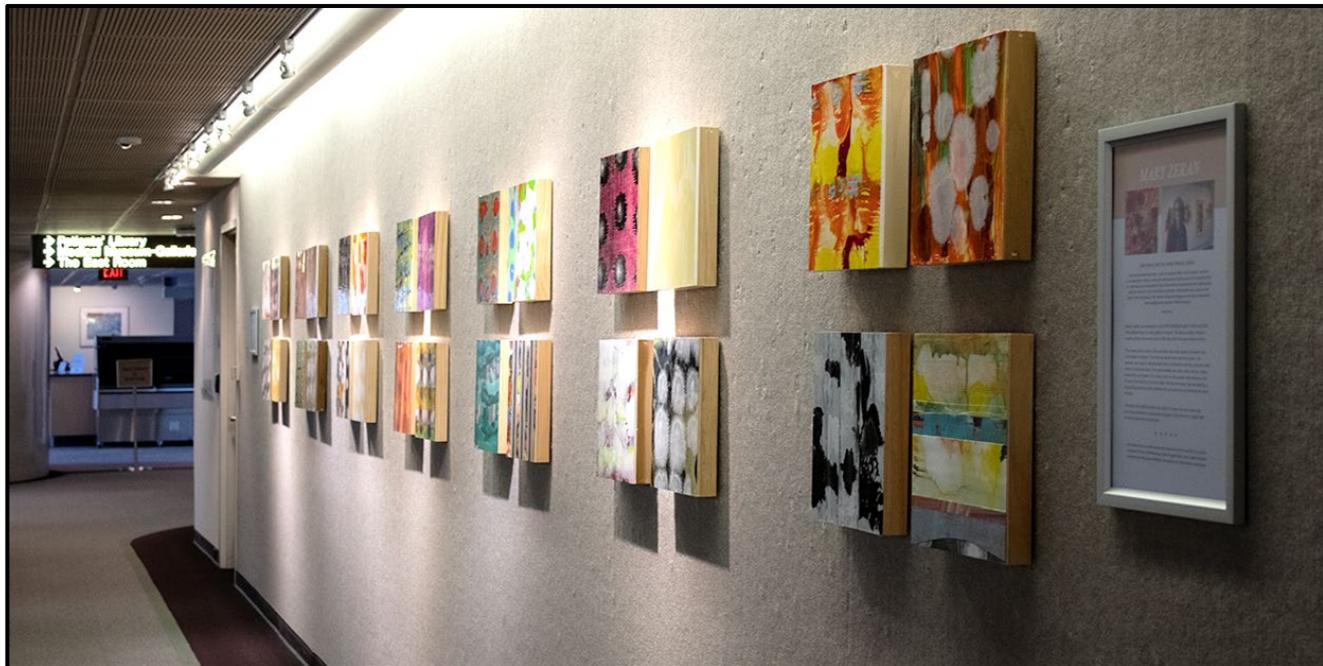
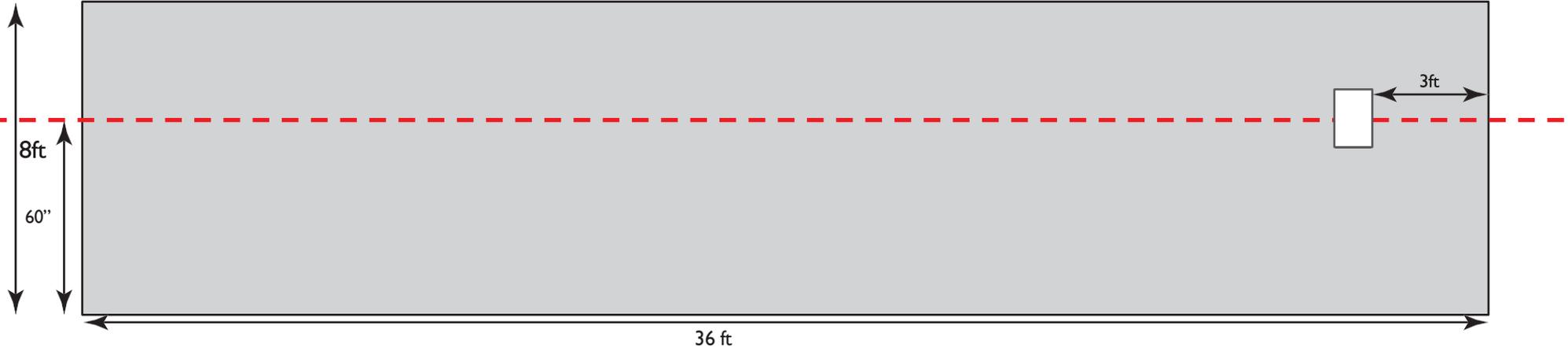
- Gallery II is two walls on either side of the hallway that face each other that measure
- 8 ft tall x 40 ft wide and 8 ft tall x 21 ft wide
- This space can only accommodate frame 2D works
- See Gallery II elevation layout for exact details – page 8



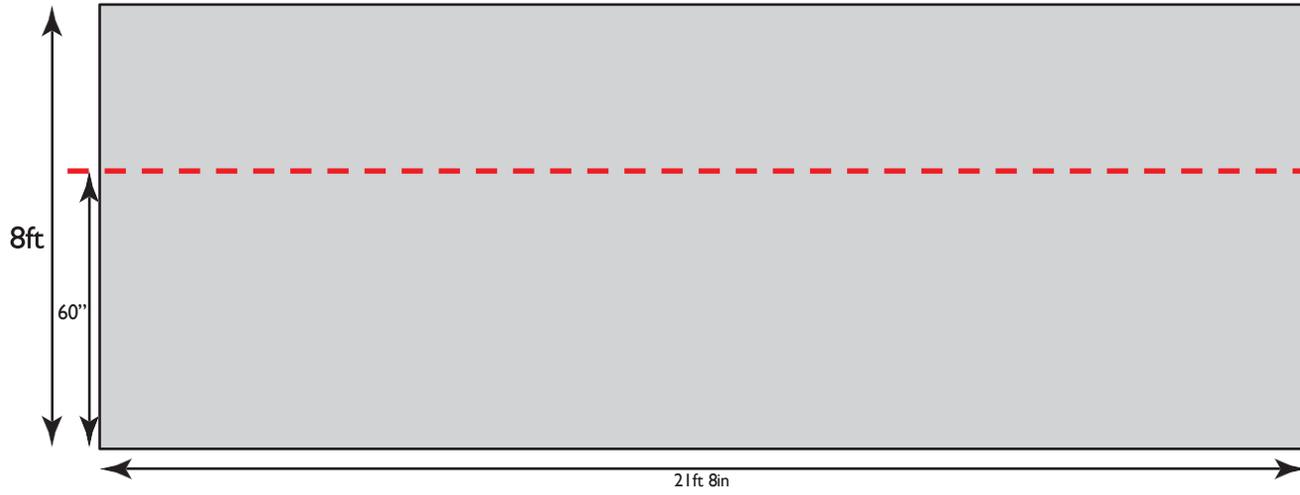
Gallery III

- Gallery III is two walls that face each other
- 8 ft tall x 30 ft wide and 8 ft tall x 23 ft wide
- This space can only accommodate frame 2D works
- See Gallery III elevation layout for exact details – page 9

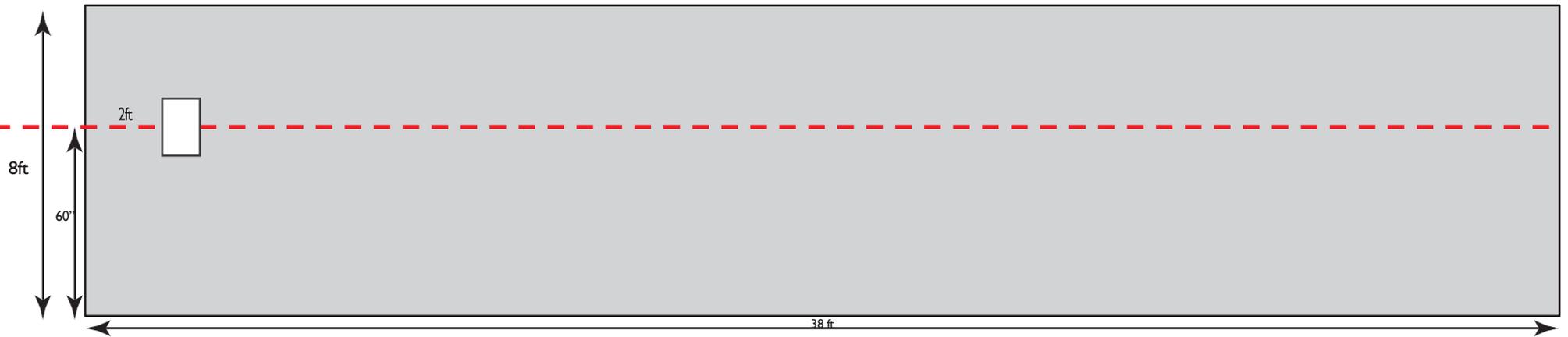
Gallery 1



Gallery 2_short wall

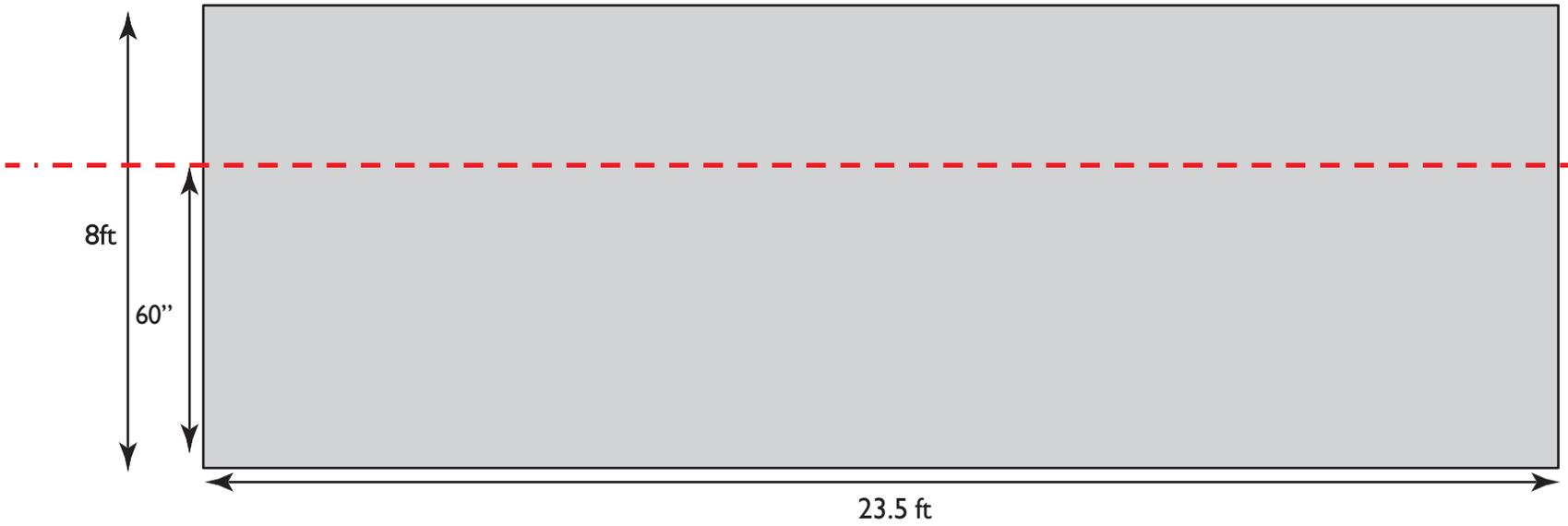


Gallery 2_long wall

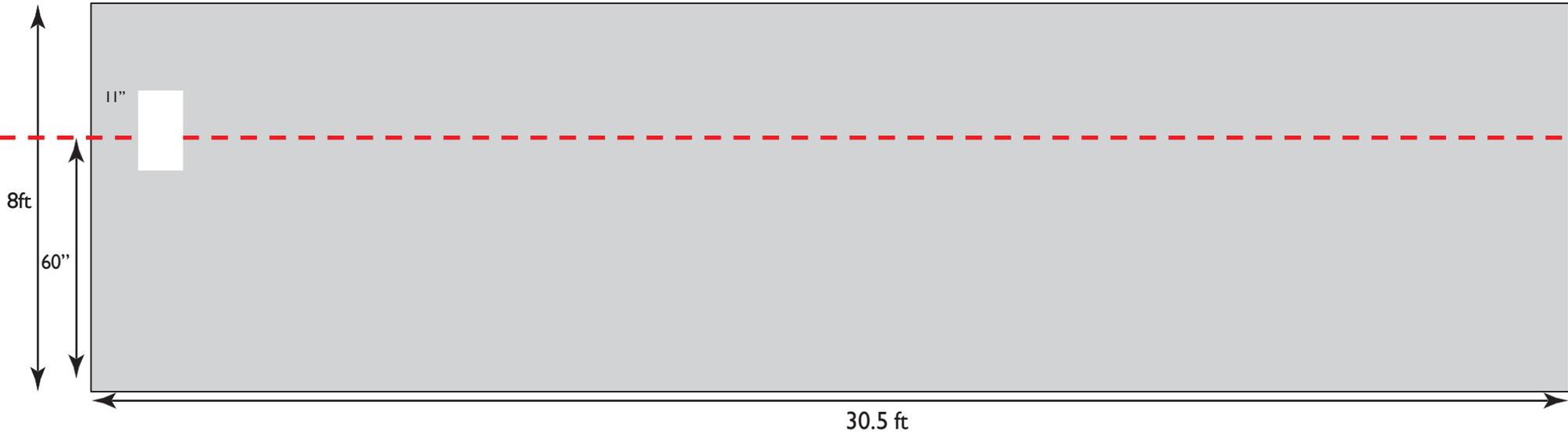




Gallery 3_short wall:



Gallery 3_long wall:



3D Exhibition Spaces

Two primary exhibition spaces for 3D works. Various small armatures and stands available.

Fountain Lobby

- Fountain Lobby has two built in Wall cases that measure 39 in tall x 80 in wide x 18 in deep. Both cases are next to each other on the same wall.
- The back walls of these cases have slots that can accommodate small shelving or be covered up
- This space also has three enclosed pedestals that each measure 36 in tall x 53 in wide x 28 in deep inches. These pedestals sit across the lobby from the wall cases.
- Additional pedestals can be added to this space to accommodate more work.
- For more details see Fountain Lobby Floor Plan on page 11 and 12



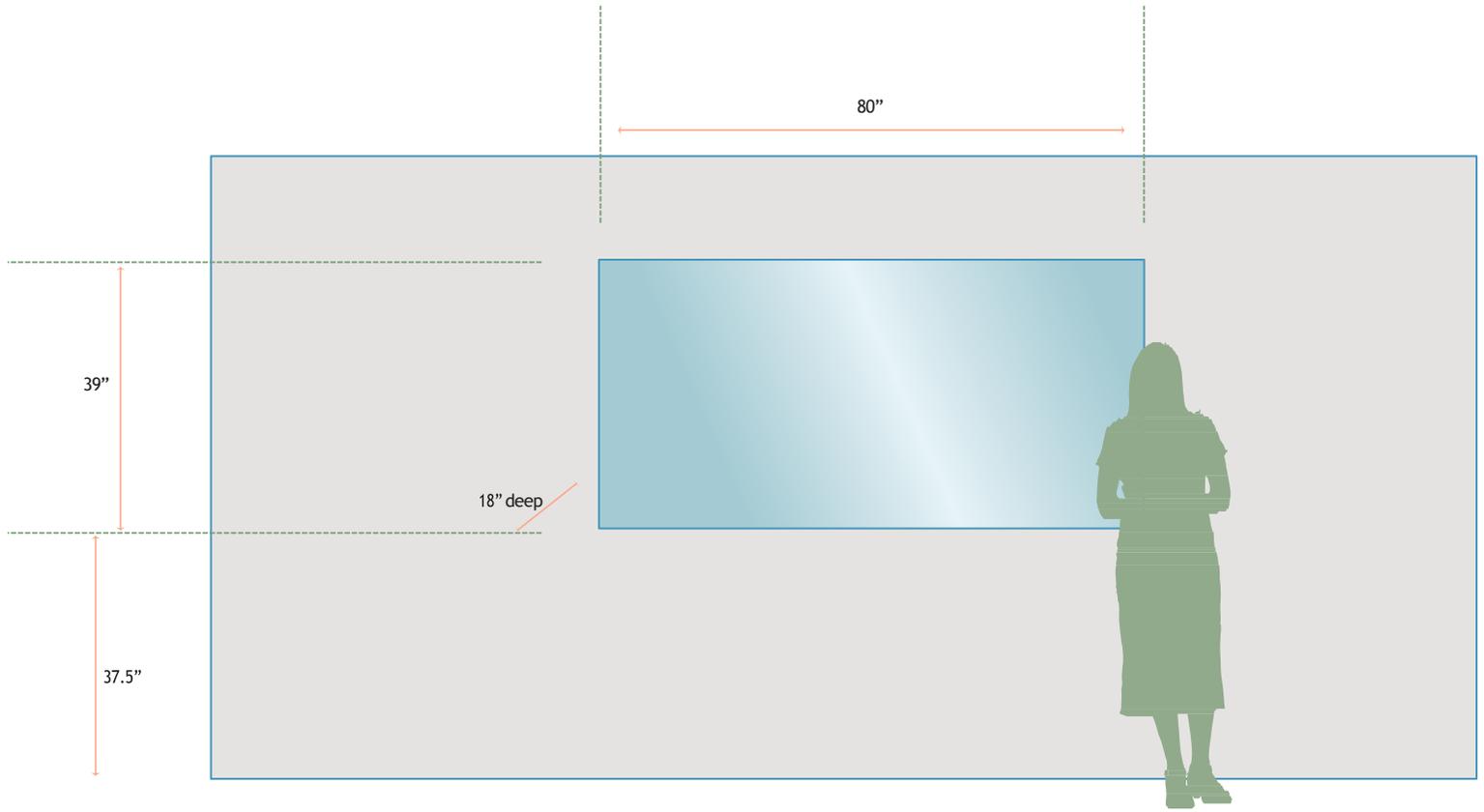
6 JCP Display Cases

- This exhibition space contains five wall cases with two levels of slanted shelves at about 25°
- Top shelf: 11 in tall x 47 wide with a 1 in lip at the bottom
- Bottom shelf: 21 in tall x 47 wide with a 1 in lip at the bottom
- This space can be used for unframed 2D works and 3D Works
- Various armatures and stands available for use in this space
- For More Information see 6 JCP case layouts on page 13

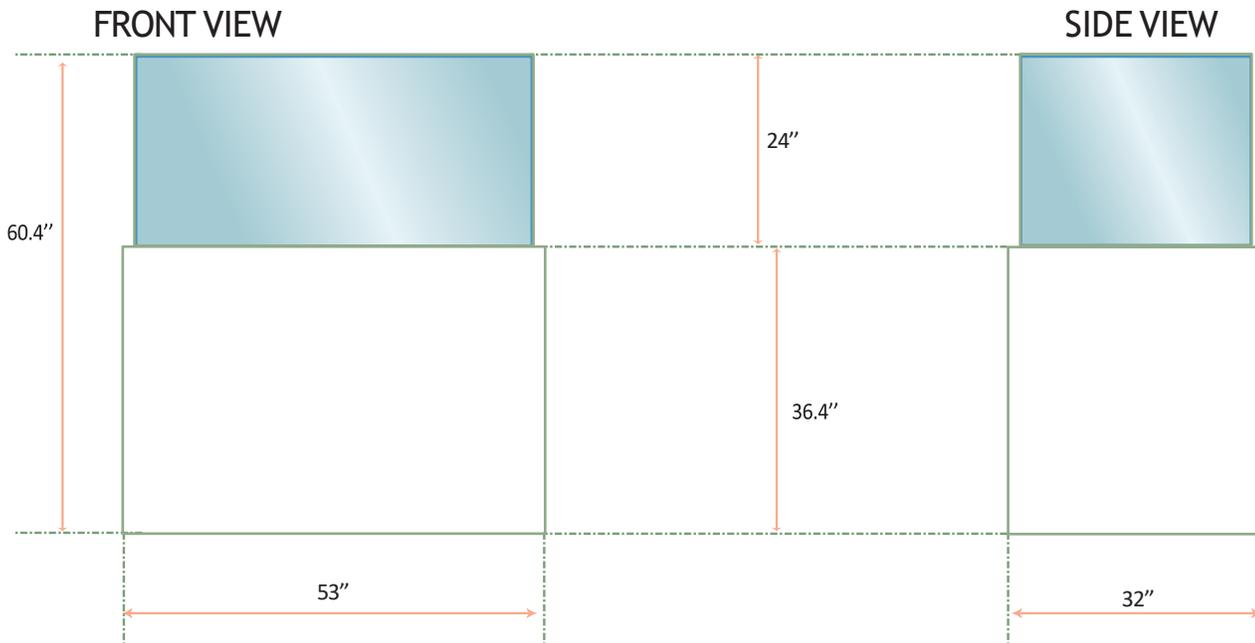
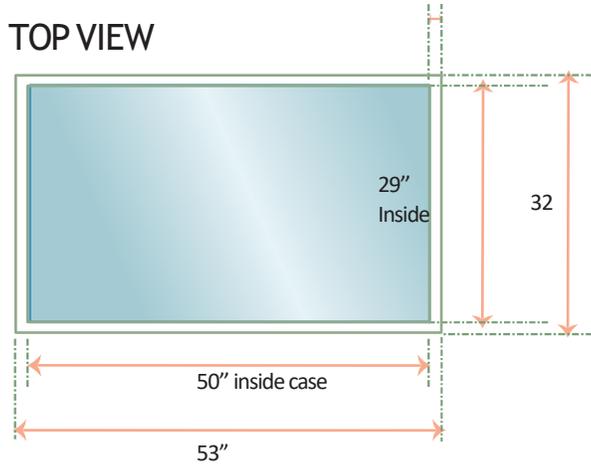




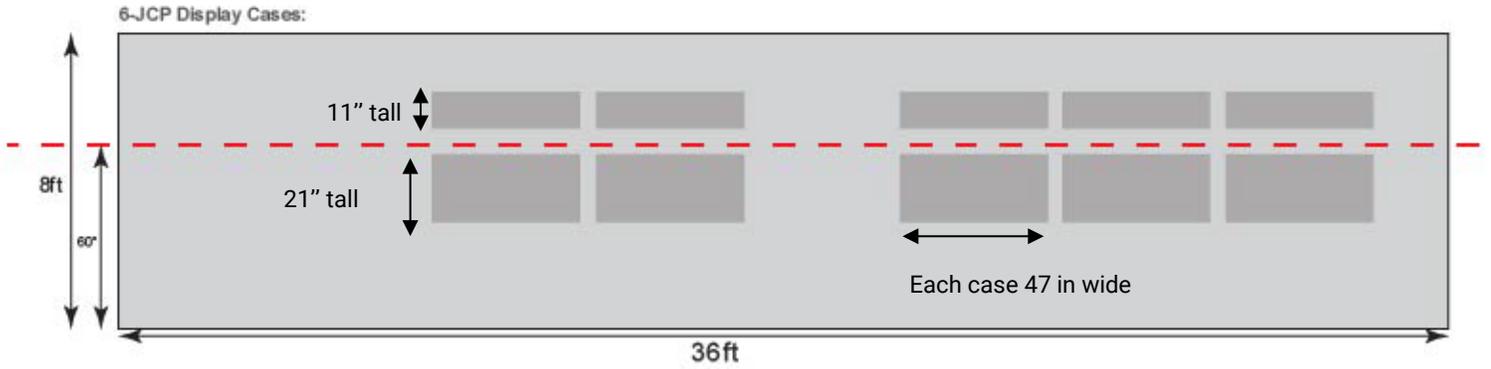
Fountain Lobby Wall Case Measurements (x2)



Fountain Lobby Pedestal Measurements (x3)

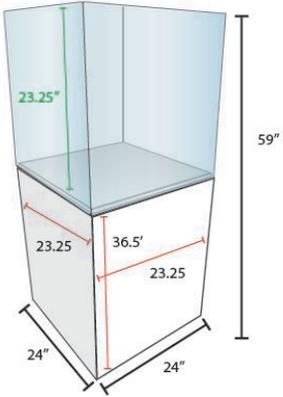
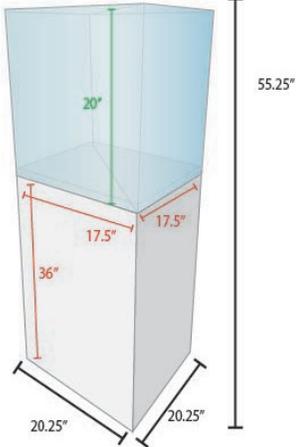
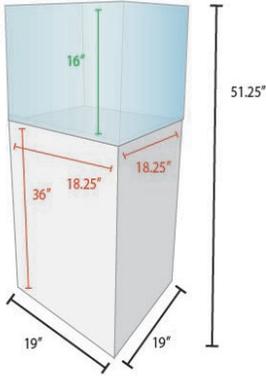


6 JCP Wall Case Measurements



List of Available Pedestals

Project Art has a variety of covered pedestals available for exhibitions. Pedestals are available on a first come, first served basis. All pedestal covers are secured with security screws during the exhibition.

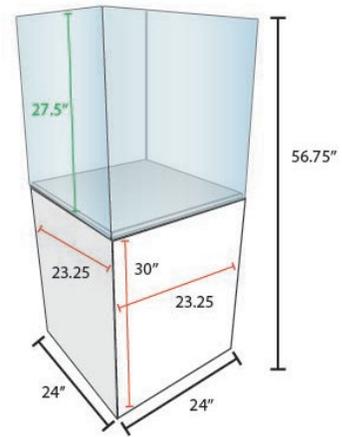
<p>1. Total Dimensions: 59" (h) x 24" (w) x 24" (d)</p> <ul style="list-style-type: none"> • Deck Height: 36.5" • Deck Dimensions: 23.25" x 23.25" • Vitrine Height: 23.25" 	<p>#1</p> 
<p>2. Total Dimensions: 55.25" (h) x 20.25" (w) x 20.25" (d)</p> <ul style="list-style-type: none"> • Deck Height: 36" • Deck Dimensions: 17.5" x 17.5" • Vitrine Height: 20" 	<p>#2</p> 
<p>3. Total Dimensions: 51.25" (h) x 19" (w) x 19" (d)</p> <ul style="list-style-type: none"> • Deck Height: 36" • Deck Dimensions: 18.25" x 18.25" • Vitrine Height: 16" 	<p>#3</p> 

<p>4. Total Dimensions: 39" (h) x 48" (w) x 20" (d)</p> <ul style="list-style-type: none"> • Deck Height: 27.5" • Deck Dimensions: 47.5" x 19.5" • Vitrine Height: 12.25" 	<p>#4</p>
<p>5. Total Dimensions: 64.25" (h) x 54" (w) x 24" (d)</p> <ul style="list-style-type: none"> • Deck Height: 36" • Deck Dimensions: 52" x 21.5" • Vitrine Height: 29" 	<p>#5</p>
<p>6. Total Dimensions: 52" (h) x 24" (w) x 20" (d)</p> <ul style="list-style-type: none"> • Deck Height: 31" • Deck Dimensions: 23" x 19" • Vitrine Height: 22" 	<p>#6</p>

7. Total Dimensions: 56.75" (h) x 24" (w) x 24" (d)

- Deck Height: 30"
- Deck Dimensions: 23.25" x 23.25"
- Vitrine Height: 27.5"

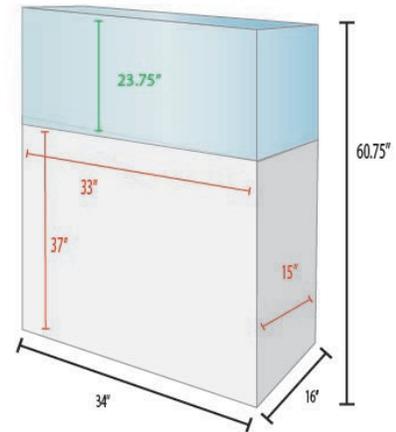
#7



8. Total Dimensions: 60.75" (h) x 34" (w) x 16" (d)

- Deck Height: 37"
- Deck Dimensions: 33" x 15"
- Vitrine Height: 23.75"

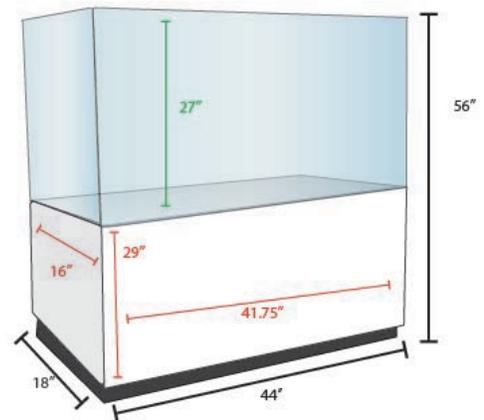
#8



9. Total Dimensions: 56" (h) x 44" (w) x 18" (d)

- Deck Height: 29"
- Deck Dimensions: 41.75" x 16"
- Vitrine Height: 27"

#9



List of Frames for Exhibitions

Project Art has a limited number of frames available for use during a temporary exhibition. Frames are not always available for every exhibition, please make sure to confirm with Project Art about availability during your exhibition period.

- 32 dark silver metal frames with an image window of 13.5 x 10.5 inches. Exterior dimensions are 15 x 12 inches, 11 x 14 mat and mount size.
- 13 black metal 20 x 26-inch frames with a 19 3/4 x 26 interior dimension.

When using Project Art exhibition frames, artists must mat and mount 2D works on foam board and secure firmly with hinging tape. Project Art staff will frame mounted works as part of the preparation for your exhibition. An earlier delivery date may be requested to accommodate for framing the work prior to the exhibition.

Example of how to mat and mount 2D works for frames

