Do you have a **ReadySet** account?

YES

AWESOME!

You'll find your Flu Campaign Info on your ReadySet account. You can login with your Hawk ID and password at: **bit.ly/MyReadySet**. You can opt in or out, and complete your pre-vaccination questions (if you opt in).

NO

WHAT IS *READYSET*?

ReadySet is your electronic employee health record. By federal law, it is separate from Epic. You must have a ReadySet account to participate in the Flu Campaign – whether or not you choose to receive the vaccine.

?

YOU NEED ONE!

Your screen should look like this

1

Register with ReadySet

Step 1 of 5: Please enter your code and program type to begin.

This system collects and stores Personal Health Information that is protected by law. To insure that your information remains secure and private, please enter the following to begin creating a unique system identity.

The Access/Org Code is a unique ID number for your organization. If you do not know this code, please contact your Employee/Occupational Health Department.

Access/Org Code: *
Program Type: *
Type the code below: *

Refresh Code

Next   Cancel

Go to **uiowa.readysetsecure.com.**
Click on **"New User? Click Here to Begin."**

1. Type **2147** in the *Access/Org Code* space
2. Choose **Annual Flu Campaign** from the *Program Type* menu
3. Type the code shown, and click **Next**

2

Your next screen

Register with ReadySet

Step 2 of 5: Please enter the information below.

First Name: *
Last Name: *
Date Of Birth: *
Employee Id (Employees must enter Employee ID. Others may enter full date of birth MMDDYYYY): *
Population Type: *
Home Address: *
City: *
State: *
Zip: *

Previous   Next   Cancel

KEEP GOING!

3 **Check the results** when complete. Make changes as needed.

Fill in all of the blanks

Your *Employee ID* is the **8-digit number** that begins with **o** on your employee badge

4

Choose your **user name, password** and **security questions**. Then choose **Agree** and enter site.

Step 4 of 5: Setup your username and password.

The Username is what you enter to log-in to the system, along with your password. Usernames must be between 5 and 30 characters

Username: *

Password must be 8 to 30 characters in length, and must contain at least 1 upper case character, 1 lower case character, 1 number, and one of the following: !, @, $, or %.

Password: *
Verify Password: *

The email address below will be used if you forget your username or password.

Email Address: *

This is pre-populated with your email

Next

Last Step: Set up your security questions.

Please select three security questions and provide answers to each one. These will be used to verify your identity in the event that your password needs to be reset.

Security question: *   Select a security question...
Answer: *
Security question: *   Select a security question...
Answer: *
Security question: *   Select a security question...
Answer: *

Finish and log me in!

5

WARNING AUTHORIZED USE ONLY.

You are logged onto a secure medical site intended for use only by the individual who has been given permission to gain access to the site. Unauthorized or improper use of the system may result in disciplinary action, up to and including termination of employment and/or civil/criminal penalties. If any unauthorized or improper use is detected, Axion Health reserves the right, in our sole discretion, to terminate your use of this site until such unauthorized or improper use is fully investigated. By using this system, you agree that you have read this notice and agree to be bound by its terms.

LOG OFF IMMEDIATELY if you do not agree to these conditions.

Agreed to by: Test Employee
Date: 01/14/2016

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READYSET

Agree and enter site   Decline and return to log in page

YOU DID IT!
You now have a ReadySet account!

You can now find your Flu Campaign info on your ReadySet account. You can opt in or out, and complete your pre-vaccination questions (if you opt in).

I'M A **FLU FIGHTER**

UNIVERSITY OF IOWA HEALTH CARE