

Retrieving Personal Employee Health Records (Current ‘Active’ Employees)

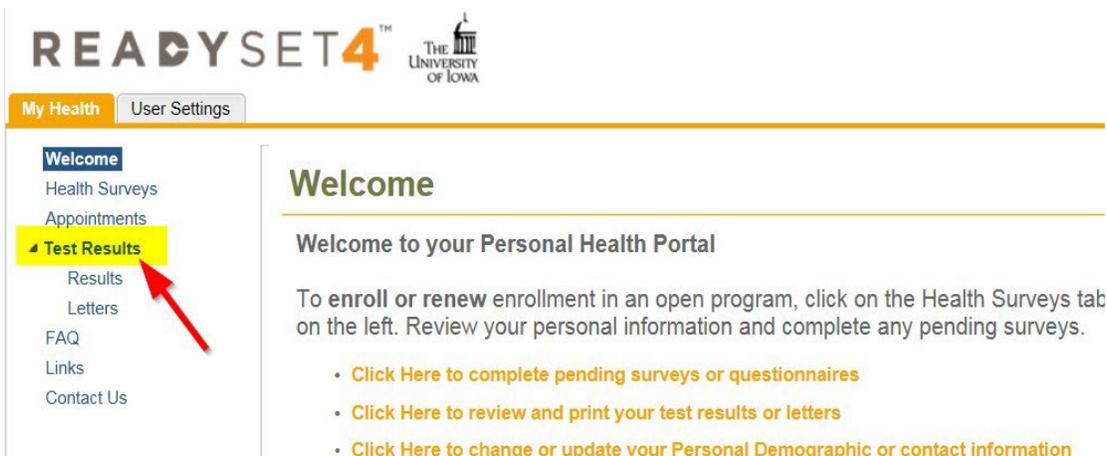
1. You may Access your ReadySet account via the **Employee Self-Service** site or with the Weblink: <https://uehc.link/MyReadySet>
2. When you are on the self-service site click on the **Benefits & Wellness** icon



3. Click on the option **ReadySet Workplace Health Record**



4. Once you log in with your HawkID and Password you will be redirected to the **ReadySet Welcome page**.
5. On the left-hand side of the Welcome page select **Test Results**



6. Select *Results*
7. Under the Results header select the test you would like to view, or choose *Vaccinations and Certifications Only* at the bottom of the page (see below)

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My Health | User Settings

Welcome
Health Surveys
Appointments
Test Results
 Results
 Letters
FAQ
Links
Contact Us

Results

- HEPATITIS B IMMUNIZATION RECORD
- ISHIHARA COLOR VISION TEST
- LEGACY EXPOSURE RECORDS
- MEASLES, MUMPS, AND RUBELLA (MMR) IMMUNIZATION RECORD
- RESPIRATOR FIT TESTING
- SEASONAL FLU VACCINATION RECORD
- SUPPORTING DOCUMENTATION EMP VIEWABLE
- TETANUS, DIPHTHERIA, AND PERTUSSIS (TDAP) IMMUNIZATION RECORD
- TUBERCULIN SKIN TEST (TST) APPLICATION RECORD
- TUBERCULIN SKIN TEST (TST) READING RECORD
- TUBERCULOSIS (TB) SYMPTOM REVIEW
- VARICELLA (CHICKENPOX) TITER RECORD
- VITAL DATA FORM

Records

- Vaccinations and Certifications Only**
- Complete Medical Records

For individual results, select from options listed. →

For a list of your employee vaccination and titer records click here. →

If choosing an individual test, the 3 most recent results will automatically be included in the print out; you can edit this by checking or unchecking the boxes located in the *Include in print output* row (see below)

Results	TUBERCULIN SKIN TEST (TST) READING RECORD			
HEPATITIS B IMMUNIZATION RECORD	Rotate Print			
ISHIHARA COLOR VISION TEST	Appointment Date	12/02/2016 07:22	01/15/2016 00:00	12/22/2014 00:00 01/30/2014 00:00
LEGACY EXPOSURE RECORDS	Include in print output	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>
MEASLES, MUMPS, AND RUBELLA (MMR) IMMUNIZATION RECORD	Attachments			
RESPIRATOR FIT TESTING	Reading performed by:	EMPLOYEE HEALTH		
SEASONAL FLU VACCINATION RECORD	Reason for test:	ANNUAL TEST		
SUPPORTING DOCUMENTATION EMP VIEWABLE	Name (HCW who read):	Glenda Shaffer		
TETANUS, DIPHTHERIA, AND PERTUSSIS (TDAP) IMMUNIZATION RECORD	Date read:	12/02/2016	01/15/2016	12/22/2014 01/30/2014
TUBERCULIN SKIN TEST (TST) APPLICATION RECORD	Time read:	07:22		
TUBERCULIN SKIN TEST (TST) READING RECORD	Reading: Induration (millimeters)	0		
TUBERCULOSIS (TB) SYMPTOM REVIEW	Interpretation:	NEGATIVE	NEGATIVE	NEGATIVE NEGATIVE
VARICELLA (CHICKENPOX) TITER RECORD	Date of next TST:	12/02/2017		
VITAL DATA FORM	Comments/notes:	<p>Check only the test results you would like included in the print out.</p> <p>**LEGACY DATA - LOADED (08-09-2016)** TYPE_DESC:TB SUBTYPE_DESC:TES INCIDENT_DATE:1/12 RESULTS_DESC:00m SERVICE_DESC:ANNI READ_LOC_DESC:SC</p> <p>**LEGACY DATA - LOADED (08-09-2016)** TYPE_DESC:TB SUBTYPE_DESC:TES INCIDENT_DATE:12/1 RESULTS_DESC:00m SERVICE_DESC:ANNI READ_LOC_DESC:SC</p> <p>**LEGACY DATA - LOADED (08-09-2016)** TYPE_DESC:TB SUBTYPE_DESC:TES INCIDENT_DATE:1/28 RESULTS_DESC:00m SERVICE_DESC:ANNI READ_LOC_DESC:OT</p>		
	Name of person recording data:	Glenda Shaffer		
	Date reviewed:	12/02/2016		
Records				
	Vaccinations and Certifications Only			
	Complete Medical Records			

8. Once you have selected the results you would like click the *Print* button and print the result or save as a PDF

TUBERCULIN SKIN TEST (TST) READING RECORD			
 Rotate	 Print		
Appointment Date	12/02/2016 07:22	01/15/2016 00:00	12/22/
 Include in print output	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
 Attachments			
Reading performed by:	EMPLOYEE HEALTH		
Reason for test:	ANNUAL TEST		