## Holden Comprehensive Cancer Center

## Community Outreach and Engagement Supplemental Funding

The Holden Comprehensive Cancer Center (HCCC) Community Outreach and Engagement (COE) seeks applications for supplemental funding up to $30,000 to augment existing internally or externally funded studies. The funding should be used to 1) increase bidirectional[[1]](#footnote-1) communication between Iowa communities and HCCC researchers and/or 2) increase the capacity of research teams at HCCC to better engage in research that includes the community. The intent of this award is to provide supplemental funding for investigators whose research may involve or benefit from working with Iowa communities directly. A successful, two-way relationship between the HCCC research team and a community will be a key outcome of this supplemental funding.

Proposals that are responsive to the needs of Iowa communities are encouraged. Researchers should refer to [Cancer in Iowa Reports](https://shri.public-health.uiowa.edu/cancer-data/iowa-cancer-reports/), [Iowa’s Cancer Plan](https://canceriowa.org/cancer-plan/), and [community health needs assessments](https://idph.iowa.gov/chnahip/community%E2%80%90health%E2%80%90needs) to identify the needs of Iowans and specific communities in Iowa.

Proposals will be reviewed by a committee consisting of Community Advisory Board (CAB)[[2]](#footnote-2) members and HCCC researchers. The project duration is one year.

**Eligibility:**

* All faculty and research scientists who are principal investigators on a currently funded project.
* The principal investigator must be a member of the HCCC.
* Interdisciplinary collaborations are encouraged.
* Funded project must address a topic or cancer that is relevant to the catchment area of HCCC.

**Examples of expenses this funding could support:**

* Forming a community Advisory Board or Patient and Family Advisors (*These advisors could assist with generating ideas for research, prioritizing topics for study, providing feedback on proposal/study materials/recruitment scripts, assisting with recruitment methods, sharing findings with community, etc.)*
	+ Honorariums for members
	+ Pertinent trainings for board members/advisors
	+ Meeting space fees
* Hiring a community member to assist with project (*A local community member can often provide access to knowledge and people that are not easily obtained without someone “on the inside”.)*
	+ Financial support/payment
* Disseminating Results (*Peer reviewed journals are not read by policy makers, advocacy organizations, or community members. Translating study findings into products that are easily digestible by lay audiences is an important step in engaging communities*.)
	+ Cost of a graphic design, editor or producer
	+ Production of direct mailings, videos, social media messages, policy briefs, etc.
	+ Convening townhall meetings to present findings
* Training for Researchers to increase capacity to engage with community (*There are many skills needed by researchers who want to engage the community in their work.)*
	+ Intentional reporting/data visualization
	+ Science communication workshops
	+ Community engaged research trainings
	+ Anti-racism training
	+ Decolonizing research training
* Recruiting study participants (*Sometimes ensuring that participants represent all communities of interest can be difficult. Additional funds can be used to assist in recruiting more diverse study participants*.)
	+ Identifying trusted community members to assist with recruitment
	+ Funding travel for research participants
	+ Bringing in physicians, nurse practitioners, or others from around the state to increase recruitment
	+ Funding to talk with community members to discuss barriers or facilitators to recruitment
* Planning mini-summits/conferences/symposiums (*Sometimes the best way to engage people in your research is to bring everyone together in one place at the same time.*)
	+ Funds can be used to bring community members to the University of Iowa to see research being conducted and talk about it.
	+ Funds can be used to bring health care providers from across Iowa to one location.

***Examples of funding that would NOT be supported are listed below. Please note the list below is not exhaustive.***

* Equipment
* Salary support for existing Holden research staff, graduate research staff, or any other non-community staff
* Stipends to increase study participation, or other efforts to increase study participation in a non-community engaged way
* Conference travel not related to community engagement

***Proposals will be evaluated on the following using a 3 pt scale (1= poor, 2= adequate, 3= great). The criteria in bold will be weighted to indicate their importance (score X 2):***

* **Degree to which the research addresses a cancer‐related need in Iowa. Please reference the Cancer in Iowa Report, Iowa Cancer Plan, and/or community needs assessments mentioned above.**
* **Evidence of community engagement, plan to engage community, or researcher capacity building.**
* **How the proposal addresses health equity.**
* Readability by a general, lay audience will be evaluated.

**Following completion of the research project, the PI will be required to present to the CAB and HCCC leadership during a quarterly CAB meeting.**

Please submit completed applications to Natoshia Askelson (natoshia-askelson@uiowa.edu).

Applicant Information:

Name and Degrees of Principal Investigator: Click or tap here to enter text.

Department: Click or tap here to enter text.

Departmental Address: Click or tap here to enter text.

Phone Number: Click or tap here to enter text.

E-mail Address: Click or tap here to enter text.

**Project Details (Summary):**

|  |  |
| --- | --- |
| **Title of Funded Research Project:** Click or tap here to enter text. | **Total Funds Requested (Maximum of $30,000):** Click or tap here to enter text. |
| **Provide a short abstract of your funded research project. Please include specific aims, methods, and anticipated outcomes. *Suggestion: 1 page or less.*** Click or tap here to enter text. |

Project Details:

**Brief rationale for the funded project and summary of prior relevant work, including the community, community needs/relevance of the research to cancer in Iowa, and scientific rationale.**

Click or tap here to enter text.

**Please include a statement on how the proposed project addresses health equity.**

Click or tap here to enter text.

**Description of Activities**

|  | **Activity #1****(required)** | **Activity #2****(optional)** | **Activity #3****(optional)** |
| --- | --- | --- | --- |
| **Explanation of activity** | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| **How will this activity improve your funded project?** | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| **How will you achieve bi-directional communication\* with the community and/or researcher capacity building?** | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| **Anticipated challenges:** | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |

*\* Bi-directional Communication: Two or more people take part in both giving and receiving information. The process allows individuals with different backgrounds and experiences to learn from one another.*

**Please included a brief timeline for community engagement and/or researcher capacity building with project milestones below.**

Click or tap here to enter text.

Please note any collaborations with other faculty or community partners.

|  | **Collaborator #1:** | **Collaborator #2:** | **Collaborator #3:** |
| --- | --- | --- | --- |
| Name: | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Organization: | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Street Address: | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| City: | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| State: | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Zip Code: | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Phone: | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Email: | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Please describe the collaborator’s proposed responsibilities/role in the project. (<100 words) | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |

Budget:

**Please describe how funds would be used for this project, if awarded. Where appropriate, plan on compensating community members and covering costs related to community engagement (applicants should consult with the COE team as needed on guidelines for paying community partners).**

Click or tap here to enter text.

|  |  |
| --- | --- |
| **Budget Items and Explanation** | **Supplemental Grant Funds Requested** |
| *When possible, please divide into categories. Example categories (which can be changed) are included below.* ***Funds may NOT be used for equipment.*** |  |
| **Honorariums** |  |
|  |  |
|  |  |
| **Venue Space** |  |
|  |  |
|  |  |
| **Training** |  |
|  |  |
|  |  |
| **Printing** |  |
|  |  |
|  |  |
| **Travel** |  |
|  |  |
|  |  |
| **Other** |  |
|  |  |
|  |  |
|  |  |
|  |  |
| **Total:** | $Click or tap here to enter text. |

**Biosketch:**

Please provide this information for the principal investigator and other key personnel in NIH format and within a five‐page limit (https://grants.nih.gov/grants/forms/biosketch.htm).

*September 2022*

1. Bi-directional Communication: Two or more people take part in both giving and receiving information. The process allows individuals with different backgrounds and experiences to learn from one another. [↑](#footnote-ref-1)
2. The Cancer Center Community Advisory Board consists of thought leaders, patient advocates, and other cancer stakeholders who live or work in Iowa. The board provides input and feedback to ensure that Holden’s community outreach, engagement and research activities are informed, promote health equity, and are responsive to the needs of Iowa’s communities. The exchange of information and ideas between researchers, cancer center staff, and advisory board members ensures that values and cultural differences among persons and communities are respected. [↑](#footnote-ref-2)