

Medical Student Promotions Committee

The purpose of the Medical Student Promotions Committee (PC) in academic promotion matters is to ensure that each person who graduates from The University of Iowa Carver College of Medicine has adequate skills, knowledge, professionalism, and judgment to assume the responsibilities of a medical doctor. The student must demonstrate not only competency in medical knowledge, skills and abilities, but also those behaviors essential to the profession of medicine which include duty, accountability, respect for others, honesty and integrity.

To perform its duties, this committee will depend upon the cooperation, advice and judgment of faculty, students, and administration.

The Student Promotions Committee shall consist of eight voting members. One member is designated the chair by the Dean of the Carver College of Medicine. In addition, there shall be two members of the Medical Council and four other faculty members, two of whom shall be from basic science departments and two shall be from clinical departments. In addition to faculty, there shall be two medical student members, one from either the junior or senior class and one from the sophomore class. Students who serve must be in good academic standing and it is preferred that they have a history of good academic standing. All members are appointed by the Senior Associate Dean for Medical Education. The term of appointment for faculty is three years and for the student members one year. Members may be reappointed.

Quorum for the Student Promotions Committee is five voting members with at least four faculty members. A single faculty member may be assigned by the Senior Associate Dean for Medical Education of OSAC for one meeting in order to achieve a quorum.

In addition to the eight voting members, the Associate and Assistant Deans, the college of medicine Registrar, and the committee's administrative assistant will serve ex-officio without vote.

Promotions Committee Actions:

- Following the interview with the student and review of related documents, Committee members will deliberate and 1) vote on a specific decision or 2) take no formal action.
- When voting on a decision, a quorum of voting members must be present at the meeting and a simple majority of those present is required for passing a recommendation.
- Faculty members on the promotions committee should recuse themselves from a vote regarding promotion of a student for whom they have provided health care or with whom they have a prior or existing conflict of interest.
- Promotions Committee members must recuse themselves from an interview and discussion on a student if there is a real or reasonably perceived conflict of interest. Students will be shown a list of the committee members in advance of their meeting and are expected to identify members with a possible conflict of interest.

- The Promotions Committee has the authority to place a student on academic probation and the authority to remove a student from academic probation. (For effects of probation status on good standing, see section IV. Enrollment Policies).
- An OSAC Dean will make every effort to notify the student of the Committee's decision within 24 hours of the interview. Subsequently, a written notification of the decision will also be provided to the student.
- Students will be contacted by an OSAC counselor or OSAC Dean to sign a Release of Information form to provide information to the Promotions Committee if it is determined documentation is required to demonstrate progress in meeting the committee's recommendations.